

NATIONAL ARTS COUNCIL OF SOUTH AFRICA

**PRESIDENTIAL EMPLOYMENT STIMULUS PROGRAMME 3 (PESP 3)
FUNDING GUIDELINES
2022 - 2023**

These guidelines have been compiled to assist applicants who wish to access funding from the Presidential Employment Stimulus Programme 3 (PESP 3) available to the sector to be disbursed via the National Arts Council (NAC). PESP 3 aims to provide an economic stimulus to support sector initiatives whereby individuals and registered arts organisations and institutions are requested to propose projects that create jobs in the creative and cultural sector. This forms part of the Government's intervention to re-activate the sector to economic recovery and reconstruction (Economic Recovery and Reconstruction Plan – ERRP), post the COVID-19 pandemic devastation.

1. Who is eligible for funding?

1.1. Individuals

- Individual applications are for a single applicant (an individual) who is undertaking a project,
- In cases where several people are working collaboratively on a project, one member of the group should take the lead in applying,
- All applicants must be South African citizens and over 18 years of age,
- Projects may be implemented in South Africa, across the continent or abroad,
- Individuals are requested to propose projects that are aimed at stimulating the broad arts and culture sector,

- Applications from individuals working for a government department and/or entity will not be accepted,
- Individuals under the Government Expanded Public Works Programme (EPWP) and Internships/Learnerships will be eligible to apply.

1.2. Organisations/Institutions

- Applications from formally registered South African arts and culture organisations / groups and institutions are acceptable,
- All lead applicants must be South African citizens and over 18 years of age,
- Projects may be implemented in South Africa, across the continent or abroad.
- Applicants needs to consider that some countries may still be experiencing Covid restrictions and thus travel may be affected,
- Registered arts organisations are requested to propose projects that are aimed at stimulating the broad arts and culture sector,
- A lead applicant working for a government department and/or entity will not be accepted,
- A lead applicant working under the Government Expanded Public Works Programme (EPWP) and Internships/Learnerships will be eligible to apply.

2. Funding Approach

2.1. All types of projects falling within the disciplines of Craft, Dance, Literature, Music, Multidiscipline, Theatre and Visual Arts are eligible for funding.

2.2. Types of projects to be considered (included but not limited to):

- Animation / multimedia design
- Art teaching at community level
- Arts and culture related publications
- Capacity building/skills development projects
- Community outreach arts and culture projects

- Creation of new works/products, e.g., ceramics, pottery, wood carving, embroidery, applique, tapestry, weaving and textile design, new choreographic works, scriptwriting for theatre, photography, music recordings
- Creative writing (writing and research grants, including autobiographies / biographies, novels, short stories, drama book, folklore/storytelling, poetry and children’s literature)
- Dance performances/productions
- Exhibitions
- Fashion design with a cultural element
- Festivals, including literary festivals/book fairs (these will be considered only if they have a community participation component)
- Music concerts
- Musical theatre productions
- Public art
- Publishing subsidies for book publishing houses
- Puppetry
- Research for script development for theatre
- Residencies
- Running costs will be supported in association with the relevant artistic programme costs (not to exceed 15% of budget)
- Self-publishing by established/prolific authors
- Storytelling
- Theatre productions
- Any other arts related activities that can demonstrate the creation of work opportunities and economic stimulus.

Applicants are eligible for funding in the NAC call and PESP 3 Call.

2.3. Applications for funding will be assessed according to the following criteria:

- Artistic merit and innovation (through digital arts, where applicable), as well as increasing access to markets, audience development, community reach and economic spin-offs,
- Ability to transform the sector through increased employment opportunities for vulnerable groups and/or showcasing of South African's cultures including indigenous and/or marginalised artforms,
- Job creation with a focus on youth, women, and vulnerable groups, and where applicable, employment creation opportunities beyond the sector itself,
- Sector experience and/or innovative ideas,
- A sound and feasible budget and project activity plan

3. Categories of projects and/or items not funded

- Architecture
- Church choirs
- General magazines
- Novice writers applying for publishing
- Infrastructure costs
- Interior design
- Music arrangement of other persons' work without permission
- Personal commissions and commissions by other institutions
- Purchasing of books
- Purchasing of equipment
- Purchasing of musical instruments
- Purchasing of Stage equipment
- Running costs not associated with project being applied for
- Seed funding
- Vanity press/publishing
- Videos and film
- Writing in other subjects that are not of a creative writing genre

4. Project Budgets

- Due to budgetary constraints, the NAC may not be able to fund the full budget of a project. Applicants are therefore encouraged to seek additional funding from other sources. Applicants must declare any other sources of funding.
- Applicants can apply for a maximum of:
 - R3 million – for major projects with at least 200 job opportunities including number of artists to be employed, a national footprint, capacity building, audience development
 - R2 million – for venue support with at least 120 job opportunities including number of artists to be employed, capacity building, audience development
 - R1 million – for projects that do not fit into either of the above
 - There is no minimum budget for applications
- A multiplier effect in employment creation opportunities beyond the sector itself will be an advantage for projects with high budget amounts,
- Applications requesting more than the maximum allocation budget as indicated above will not be considered,
- The allocation will be in line with redress and transformation imperatives of the NAC,
- Running costs will be supported in association with the relevant artistic programme costs but should not exceed 15% of the budget,

5. Support/compliance Documents required

The following compliance documents will be required for an application to be considered before being forwarded to the adjudication panel:

5.1. Individuals

- Certified copy of SA ID (not older than 12 months),
- Confirmation of bank details (NB: Bank statement/bank letter must have the name of applicant),

- Full Curriculum Vitae of the applicant,
- Examples of your previous work or involvement in the arts in the form of photographs, brochures, or other published/printed materials. New entrants, with new creative ideas do not need previous experience, as their application will be judged on artistic merit and other assessment criteria mentioned in 2.3 above.
- Two reference letters from arts organisations, artists and/or community leaders (including their full address and contact details) validating your work or involvement in the arts (not older than 18 months), to be dated and signed.

5.2. Organisations

- Certified copy of SA ID (not older than 12 months) of the lead applicant and one senior office bearer of the organisation, Confirmation of bank details (NB: Bank statement/bank letter must have the name of organisation),
- Copy of the organisation's registration certificate,
- Full Curriculum Vitae of the lead applicant specifying relevant experience in the arts or your involvement in the chosen field of the arts,
- Full curriculum Vitae of one senior office bearer,
- Examples of your organisation's previous works or involvement in the arts in the form of photographs, brochures, or other published/printed materials.
- New entrants in the sector, with creative ideas do not need previous experience, as their application will be judged on artistic merit and other assessment criteria mentioned in 2.3 above.
- Two reference letters (signed and dated) from other arts organisations, artists and/or community leaders (including their full address and contact details) validating your work in this area or your involvement in the arts. (Not older than 18 months).

6. Financial Reporting Requirements

- Funding Allocation up to R200 000: Project income and expenditure report with proof of expenditure,

- Funding allocation for R201 000 – R999 000: Project Financial statement signed off by a registered accountant.
- Funding allocation from R1 million to R1.999 million: Project annual financial statements signed off by a registered accountant,
- R2 million and above – Project Audited financial statements signed off by a chartered accountant.

7. Administration compliance

- Applicants are required to submit all documents listed in the application form via the online platform or via manual applications (see below)
- Incomplete applications will **not** be considered and will automatically be disqualified.

8. Closing date for applications

The closing dates for applications is 29 July 2022 at 17h00

9. General

- Not more than one project per beneficiary can be funded.
- Applicants can only be funded once per financial year as per NAC Regulations (1999). However, applicants approved for NAC project funding may also apply for and be granted funding in PESP 3 (The funding programme provided by the Presidency to stimulate the economy and the sector).
- Only one application will be supported from both a natural person (individual) or a juristic person (organisation/company). The lead applicant of an organisation application cannot be funded as an individual applicant.
- Applications for touring projects may be considered during this call.
- Projects that foster cultural exchange and dialogues between citizens of South Africa and other countries may be considered.

- Applicants who have been invited to perform abroad should have some form of financial support from the host country / organisation.
- The host country/organisation should send proof of costs that it will cover such as, accommodation, food, daily subsistence allowance and transport within the country.
- A letter of invitation from the host organisation should also accompany the application to the NAC.
- Any financial support from other sponsors/hosts must be declared.
- Residencies may be supported when an artist is invited by an institution to participate in a residency.
- A letter of invitation for the residency must support the application.
- Applications for workshops should show evidence that the participants will acquire particular skills and clear objectives of the workshop should be stated.
- A detailed programme outline for the workshop is required; a biography of the facilitator/s and targeted participants/ audience should be clearly outlined.
- The requirement for audited financial statements and tax clearance certificates at the time of applying has been removed from the compliance requirement list, however a valid tax clearance certificate remains a requirement for approved beneficiaries before entering into a contract with NAC. Only successful beneficiaries will be required to submit a tax clearance certificate after receipt of a grant award letter.
- Any change of address or contacts must be communicated to the NAC offices within seven (7) days of such a change.
- All projects must be concluded by 31 March 2023.

10. Submission of applications

- Applications must apply online through the Grants Management System on <https://nac.praxisgms.co.za/>
- Manual applications will also be made available via email <mailto:pesp@nac.org.za> or from NAC offices or call 087 7000 683 for applicants who lack resources to apply through GMS. These applicants will be

required to sign a register when delivering manual applications. Posted /couriered applications are acceptable only if the post/ courier is dated on or before 29 July 2022.

- Late submissions post the deadline date and time will not be accepted.

11. Reservation of Rights

- The NAC reserves the right to allocate funds according to its priorities and budget limitations.
- No applicant is automatically entitled to funding. All funding is at the discretion of the NAC.
- No applicant is entitled to funding based exclusively on its history or service delivery outputs.
- The NAC will make financial awards to support a project if the goals and objectives are in line with Council's specifications.
- The procedure followed by the NAC in handling applications up until the processing of payments are the same across the different categories/disciplines. The adjudication and selection of projects are the responsibility of the Advisory Panels of experts who determine the success of each project application, subject to final approval by the Council.

12. Appeals

In terms of section 12(1) of the NAC Act, any person who feels aggrieved by any action or decision taken by Council in terms of the Act, may within 30 days from the date on which the action or decision in question was made known to the applicant by the Council, appeal to the Minister of Sports, Arts and Culture. The appellant shall, within 30 days from the date on which the action or decision in question was made known by the Council, give notice in writing to the Council of his/her intention to appeal and deliver the notice by registered, emailed or hand-delivered post. The notice shall contain:

- The name and address of the appellant

- The grievance
- The reasons for the grievance

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